CITY OF BELLINGHAM

JOB DESCRIPTION

JOB TITLE:	**Maintenance Aide II - Horticulture**	**UNION:1937**
		SG:102
CLASS TITLE:	**Maintenance Aide II**	**CS:N**
		FLSA:Y
DEPARTMENT:	**Parks and Recreation**	**EEO4CODE:SM**
		SEASONAL

JOB SUMMARY:

This position works with, and assists in, the care of trees, rose gardens, and shrub beds in the Urban Parks program. May work with a crew or independently.

SUPERVISORY RELATIONSHIP:

This position works primarily in the Urban Parks program under the supervision of the Park Specialist - Urban Parks or an assigned Park Technician. Oversees the work of extra labor employees or other personnel as assigned.

ESSENTIAL FUNCTIONS OF THE JOB:

1. Performs tasks in care of trees, rose gardens, shrub beds: prunes, edges, hand weeds, fertilizes, irrigates, applies bark and surface material, plants, etc.

2. Operates a variety of hand tools and power equipment. Examples of this equipment include chainsaws, brush chipper, hedge shears, blowers etc.

3. Operates automotive equipment such as pickup trucks with trailer attachments to transport equipment to work areas. Drives dump trucks to remove material, haul dirt, gravel, etc., as needed.

4. Conducts daily visual inspection and maintains all assigned equipment.

5. Maintains all horticulture tools. Reports tool needs and concerns to Park Specialist.

6. Maintains the tool supply shed in a clean, organized manner.

7. Answers questions and concerns from the public as well as other staff in other program areas.

ADDITIONAL DUTIES:

1. Assists in performing duties in the turf/irrigation area and trail construction area.

PERFORMANCE REQUIREMENTS (Knowledge, Skills, and Abilities):

– Ability to operate a variety of hand tools and small power tools.

- Willingness to adhere to Park Operations performance standards.
- Ability to perform routine and repetitive activities such as mowing, line trimming, weeding, etc.
- Excellent interpersonal skills for interaction with City staff, department staff, and the public.
- Ability to follow oral and written instructions.
- Ability to meet the physical demands of the job.
- Ability to plan and execute assigned work without direct supervision.
- Ability to work outdoors in all types of weather.
- Ability and willingness to demonstrate the Public Service Competencies of Service Orientation, Results Orientation, and Teamwork and Cooperation.

WORKING ENVIRONMENT:

Work is performed outdoors in all weather conditions.

EXPERIENCE AND TRAINING REQUIREMENTS:

- Valid Washington State driver's license and satisfactory driving record. Must provide a three-year driver's abstract prior to hire.
- 18 yr. of age.

PREPARED BY: M. Wazny
L. Hill
S. Nordeen
1/02

REVIEWED BY: _____
Marvin Harris
Park Operations Manager

_____
Paul Leuthold, Director
Parks and Recreation